



1702-1232
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EXECUTIVE ORDER No. 09
Series of 2017

AN ORDER RECONSTITUTING THE COMPOSITION OF THE INSPECTORATE TEAM OF THE
PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE

WHEREAS, Section 6.09 of COA Circular No. 95-006 dated May 18, 1995 provides that inspection of consumable and perishable items, as well as unserviceable and disposable government property and other assets shall be conducted by the management;

WHEREAS, it is also the primary concern of this administration to effect good governance and transparency in all government transactions, accountability, equity, efficiency, and to ensure effective utilization of government resources with economy;

WHEREAS, Title III, Rule 14 and 15 of COA Circular 92-386 provides the Prescribing Rules and Regulation of Supply and Property Management in the Local Government, which mandates to increase Inspectorate Teams to inspect delivery of goods and services to the local government units;

WHEREAS, the creation of Inspectorate Team of the Provincial Government is in pursuant to Section 6.09 of COA Circular No. 95-006 dated May 18, 1995;

WHEREAS, there is a need to amend the existing Provincial Inspectorate Team following the recent movement/changing assignments of some members.

WHEREFORE, I, ANTONIO RAFAEL G. DEL ROSARIO, Governor of the Province of Davao del Norte, by the power vested in me by law, do hereby order the reconstitution of the Inspectorate Team of the Provincial Government of Davao del Norte, to wit:

Section 1. Composition. The Inspectorate Team shall be composed of the following:

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|----------------------------------|---|--|
| Team Leader (TL) | : | EVELYN B. CORTEZ-BULAGA, MBA
Supervising Administrative Officer |
| Alternate TLs | : | DREIDEN C. MADAYAG , Administrative Officer IV
ALVIN A. QUITORAS , Internal Auditing Assistant
DARWIN A. BERMUDEZ , Private Secretary I |
| Member/Secretariat
Alternates | : | AMADOR S. AQUINO , Administrative Officer V
GUILLERMO R. TIO , Supervising Administrative Officer
SANDY D. JAMERO , Administrative Aide I |
| Member | : | REQUISITIONING OFFICE INSPECTOR |

Section 2. Assignment of the Requisitioning Office. For a fast and efficient acceptance of the requisitioning office of the supplies, materials and equipment, the following are assigned as inspectors of their respective office to sign the inspection report, to wit:

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|-------|---|---|
| PAGRO | : | ANNABEL A. DEGORIO , Administrative Officer II
Alternate: JAMILA M. DAWAMI , Agricultural Technologist |
| PBO | : | RANDY GUERRERO , Senior Administrative Assistant I
Alternate: HONEYLETTE FAY R. FLORES
Administrative Aide IV |



PPDO : **MARIA FLORENCIA P. CADAGDAGON**, Coop. Dev't. Specialist I
 Alternate: **LORILEI A. DELA TORRE**, Administrative Aide III

PVO : **DR. ROMMEL MONTIEL**, Veterinarian IV
 Alternate: **ROBERT D. CARDINAL, SR.**, Agriculturist II

PHRMO : **ERIC JORGE S. OPERARIO**, Computer Operator III
 Alternate: **NOVYLYN A. ACERO**, Administrative Officer II

PGSO : **AMADOR S. AQUINO**, Administrative Officer V
 Alternate: **GUILLERMO R. TIO**, Supervising Admin. Officer
SANDY D. JAMERO, Administrative Aide I

PACCO : **ARMANDO D. RAVINA**, Administrative Officer V
 Alternate: **JOSE A. ARCE**, Sr. Administrative Assistant II

PSWDO : **JEFFREY R. CALAMUNGGAY**, Social Welfare Officer I
 Alternate: **REENA C. BASONG**, Social Welfare Assistant

LPRC - REYNALDO J. MADERA, Admin. Aide III
WDC- NOVELYN Y. CADABONA, Home Mgt. Technologist
BP- DRENING A. TABIL, Nurse III

PHO : **DOMINADOR L. JADRAQUE**, MPA, Administrative Officer V
 Alternates: **DR. DAHLIA E. CAÑETE**, Dentist II
PIA A. ORPEZA, Administrative Assistant II

PEO : **ENGR. ELISA A. BARCENA**, Engineer IV
 Alternate: **EMILY D. ESCAMIS**, Engineer I

MOTORPOOL
ENGR. LEONARDO C. GASPAN, JR., Asst. P.G. Dept. Head
 Alternates: **ENGR. GILBERT ESTORQUE**, Engineering Asst.

ELECTRICAL
KIM PAO LU, JR., Engineer II
 Alternate: **PIRRABRAS BUENO**, Electrical General Foreman

PIO : **EDWIN BARUIZ**, Administrative Aide III
 Alternate: **REDEEMER C. ANUNCIADO**, Administrative Aide II

PAAdO : **EVELYN B. CORTEZ-BULAGA**, MBA, Supervising Administrative Officer
 Alternates: **DREIDEN C. MADAYAG**, Administrative Officer IV
ALVIN A. QUITORAS, Internal Auditing Assistant
PANFILO T. PAMUGAS, Administrative Officer V
DARWIN A. BERMUDEZ, Private Secretary I

PGO : **IAD/GAD/DNPCW/ADMIN**
GINA M. MICABALO, Internal Auditing Assistant
 Alternate: **NEMECITO C. MASIBAY**, Administrative Aide III

DDN DISTRICT JAIL/PRC
MIGUEL P. HERUELA, Administrative Assistant II
 Alternative: **YOLANDA Q. GASTANES**, Prison Guard II

PDRRMD
CORAZON S. PERO, Administrative Assistant III
 Alternate: **MELVIN ROY A. JAVIER**, Administrative Assistant II

PLO : **ROGER S. BAAY**, Administrative Officer V
 Alternate: **MERA GRACE A. MEJOS**, Administrative Officer V

PASSO : **LELIS FAY T. ROSALES**, Local Assessment Operations Officer
 Alternate: **CHERRY LINA C. LUGNASIN**, Administrative Assistant II

PENRO : **GIL F. BELENSON, JR.**, Environmental Management Specialist I
 Alternate: **JONAR P. FRANCISCO**, Community Development Asst. I

VGO/SPO/OSS: **RHODERICK C. PONO**, PhD, Supervising Administrative Officer
 Alternate: **ROGELIO B. JADULCO, JR.**, Sr. Administrative Assistant III

PTO : **LEONARDA Y. QUIALQUIAL**, Sr. Administrative Assistant
 Alternate: **CAROLINA C. ORTIZ**, Administrative Aide III

PEEDO : **PEEDO ADMIN**
HAROLD P. OBERO, Administrative Aide III
 Alternates: **JEFRIE MAURIAL**, Nursing Attendant I

BLOODBANK
JONATHAN CHAVEZ, Laboratory Technician II
 Alternates: **DIANA LYN B. GARCIA**, Laboratory Technician I
JOEL REQUERME, Laboratory Aide II

KAPALONG ZONE
DR. ALGERICO LOPEZ, Medical Officer IV
 Alternates: **MODESTO TALICTIC**, Storekeeper II
ANGELA C. ALIVIO, Pharmacist I

CARMEN ZONE
NOEL C. ROFEROS, Storekeeper II
 Alternates: **FRIZVY L. BERNALDEZ**

IGACOS ZONE
MARILOU B. CRUDA, Nutritionist Dietitian II
 Alternate: **PATERNO BADIANG**, Storekeeper II

Section 3. Assignment of Technical Inspector. To guarantee credible and reliable inspections on items that are technical in nature, particularly computers, communications' equipment and the like, a technical inspector shall be assigned to inspect such and in addition sign in the Acceptance and Inspection Report form as Technical Inspector, to wit:

PAdO-IT : **HENRY N. SERAFICA**, Computer Maintenance Technologist III
 Alternate: **RITCHEL R. GALLEGO**, Computer Maintenance Technologist II

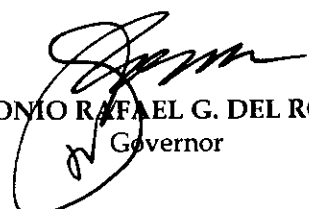
Section 4. Roles and Responsibilities of the Inspectorate Team.

1. Upon receipt of the Notice of Delivery/ Request for Inspection, the Inspectorate Team shall, within 16 hours, conduct an inspection of the deliveries/purchases of supplies/materials/equipment, consumable and perishable items, as well as unserviceable and disposable government property and other assets;
2. A copy of the Acceptance and Inspection Report or its equivalent shall be submitted to the Head of the Auditing Unit within twenty four (24) hours from acceptance of the items delivered and in case of unserviceable and disposable property/assets, immediately after inspection thereof by the management;
3. Perform tasks in accordance to standing procurement policies, regulations and guidelines;

Section 5. Penal Clause. Failure on the part of the inspectors to carry out the abovementioned roles and responsibilities shall be a ground for administrative sanction(s).

Section 6. Effectivity and Repealing Clause. This Executive Order shall take effect immediately and shall remain enforced and in effect unless revoked.

Done this 10th day of March 2017, Tagum City, Davao del Norte Province, Philippines.


ANTONIO RAFAEL G. DEL ROSARIO
 Governor