

Republic of the Philippines
Province of Davao del Norte
BIDS AND AWARDS COMMITTEE
Government Center, Mankilam, Tagum City
(Small Value Procurement)

Quotation No. : C20212403

Date : May 24, 2021

Page : 1

PR Number : 2105-2617

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount

1	1 pckg	E-LCCAP re: Greenhouse Gas Inventory for Two (2) LGUs in Davao del Norte		
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Contract of Service for the Procurement of Services to Consulting Service Provider for the enhancement of Local Climate Change Action Plan re: Greenhouse Gas Inventory for 2 LGUs in Davao del Norte, June to November 2021.

Provided, that Consulting Service Provider shall perform the following scope of work, to wit;

1. Develop survey design;
2. Facilitate and conduct survey in units/LGUs identified;
3. Facilitate orientation/workshops for the capacity building of LGU personnel involve;
4. Compile, process and tabulate raw data from the survey based on the prescribed formats by the Climate Change Commission;
5. Prepare the inception, interim and final reports wherein the report shall also include the data dictionary, details of the survey methodology, as well as the full analysis and discussion of the survey results;
6. Provide necessary statistical software and/or computer programs that will be used in the completion of the deliverables; and
7. Conduct presentations, as appropriate, for the assessment and finalization of outputs which will be, at the same time, the venue for submitting the final report on the results of the survey.

Responsibilities of the Consulting Service Provider are the following, to wit;

1. The Consultant shall develop the survey design;
2. The Consultant shall coordinate with the study units/LGUs in the conduct of courtesy calls and orientations at the community level;
3. The Consultant shall facilitate and conduct workshops for the capacity building of the LGU survey teams;

E-LCCAP re: Greenhouse Gas Inventory

Approved Budget for the Contract : P 920,000.00

PLACE OF DELIVERY : PENRO

DATE OF OPENING OF CANVASS: June 03, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION
Failure to specify, may be a ground for disqualification.

ENGR. GLENN A. OLANDRIA
(Provincial Engineer)
BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____

ADDRESS _____

Please check whether VAT or Non-VAT

V.A.T.

Non-V.A.T.

PhilGEPS Registration No.:

T.I.N. No. _____ TEL./FAX No. : _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

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4. The Consultant shall spearhead the survey onsite to gather information from communities that will serve as primary data for the determination of greenhouse gas emissions;
5. The Consultant shall validate and consolidate inputs from the survey teams;
6. The Consultant shall be responsible in ensuring data consistency across study units/LGUs and interpret the survey results;
7. The Consultant shall directly report to the Provincial LCCAP-TWG thru PENRO on the plan action and timing of deliverables;
8. The Consultant shall be physically and/or virtually available for consultations at least once (1) a month, or as need arises, during the duration of the study;
9. The Consultant shall be responsible for the full data set compilation and final edit and lay-out of the printable version of the reports; and
10. The Consultant shall be responsible for the development and completion of the deliverables, including the inception, interim and final reports, and fully compiled survey data set.

Remarks : **Consulting Service Provider shall complete scope of work and perform responsibilities in a period of 6 months (June to November 2021)*

** Interested bidder/shall coordinate/consult PENRO prior to bid.*

**Please see details in the Terms of Reference (TOR)*

E-LCCAP re: Greenhouse Gas Inventory

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* * * GRAND/LOT PRICE : P _____

Terms and Condition :

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number
- c) Income/Business Tax Return (Latest)
- d) Omnibus Sworn Statement

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