

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
 Government Center, Mankilam, Tagum City

Quotation No. : C20212528

Date : May 29, 2021

Page : 1

PR Number : 2105-2927

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
1	25 bot	Alcohol, isopropyl, 70% 500ml	_____	_____
2	15 pcs	binder clips	_____	_____
3	5 pcs	Clear book, size FC long 20	_____	_____
4	2 pcs	Computer keyboard, usb type	_____	_____
5	1 pcs	cork board 120x80cm	_____	_____
6	25 pcs	Ink cartridge, epson LQ300+ii	_____	_____
7	11 pcs	File organizer, legal, 3 layer metal rack (black)	_____	_____
8	1 pcs	Paper cutter, legal size	_____	_____
9	1 pcs	Philippine national flag	_____	_____
10	3 pcs	puncher, heavy duty with two hole guide, 75XL	_____	_____
11	12 pcs	Record book, #85	_____	_____
12	3 pcs	scissor, size 8"	_____	_____
13	2 pcs	tape dispenser	_____	_____
14	2 pcs	stamp pad, medium size	_____	_____
15	1 pcs	Stapler, metal heavy duty, 13mm size 23/13, 80sheets	_____	_____
16	1 pcs	stapler with remover, heavy duty, standard	_____	_____

For office use only/MTCC-OCC, Samal

Approved Budget for the Contract : P 29,645.00

PLACE OF DELIVERY : PGSO Warehouse

DATE OF OPENING OF CANVASS: June 03, 2021

TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**ENGR. GLENN A. OLANDRIA**  
 (Provincial Engineer)  
 BAC CHAIRPERSON

*SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION  
 Failure to specify, may be a ground for disqualification.*

*THE WINNING BIDDER SHALL BE REQUIRED TO SUBMIT A WARRANTY  
 SECURITY/CERTIFICATE DURING DELIVERY OF THE ITEM.*

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____	
ADDRESS _____	
Please check whether VAT or Non-VAT	<input type="checkbox"/> V.A.T. <input type="checkbox"/> Non-V.A.T.
PhilGEPS Registration No.: _____	
T.I.N. No. _____	TEL./FAX No. : _____

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

\_\_\_\_\_  
POSITION

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Green Procurement Terms and Conditions for RECORD BOOKS

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:  
 a) Mayor's/Business Permit  
 b) PhilGEPS Registration Number

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\_\_\_\_\_  
PRINTED NAME

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POSITION

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Signature Over Printed Name