

Republic of the Philippines
Province of Davao del Norte
BIDS AND AWARDS COMMITTEE
Government Center, Mankilam, Tagum City

Quotation No. : C20212596

Date : June 04, 2021

Page : 1

PR Number : 2103-1914

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDERS.

| Item No. | Qty./Unit | Item | Quotation | |
|----------|-----------|------------------------------|------------|--------------|
| | | | Unit Price | Total Amount |
| 1 | 3 GAL. | ALCOHOL (BRANDED) | _____ | _____ |
| 2 | 6 PACKS | ROLLED TISSUE 36's | _____ | _____ |
| 3 | 24 REAMS | BONDPAPER (LONG) | _____ | _____ |
| 4 | 24 REAMS | BONDPAPER (SHORT) | _____ | _____ |
| 5 | 12 BOT. | AIR FRESHENER (BRANDED) | _____ | _____ |
| 6 | 2 BOT. | DISWASHING LIQUID (250ml) | _____ | _____ |
| 7 | 1 PC. | FLOOR MOP | _____ | _____ |
| 8 | 8 BOT. | EPSON INK (L3110) ALL COLORS | _____ | _____ |
| 9 | 3 BOX | BALLPEN 25's (BRANDED) | _____ | _____ |
| 10 | 2 BOX | SIGNPEN 12's (BRANDED) | _____ | _____ |
| 11 | 2 BOX | FASTENER | _____ | _____ |

FOR OFFICE SUPPLY USAGE

Approved Budget for the Contract : P 29,453.00

PLACE OF DELIVERY : SPO-SP GENTILES

DATE OF OPENING OF CANVASS: June 10, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION
Failure to specify, may be a ground for disqualification.

ENGR. GLENN A. OLANDRIA
(Provincial Engineer)
BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____

ADDRESS _____

Please check whether VAT V.A.T.
or Non-VAT Non-V.A.T.

PhilGEPS Registration No.: _____

T.I.N. No. _____ TEL./FAX No. : _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

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| Item No. | Qty./Unit | Item | Quotation | |
|----------|-----------|------------------------|------------|--------------|
| | | | Unit Price | Total Amount |
| 12 | 6 BOX | STAPLE WIRE (#35) | _____ | _____ |
| 13 | 5 PACK | LARGE TRASH BAG (10's) | _____ | _____ |
| 14 | 12 PCS. | SCOTCH TAPE #1 | _____ | _____ |
| 15 | 24 PCS. | ENVELOPE BROWN (LONG) | _____ | _____ |
| 16 | 24 PCS. | ENVELOPE BROWN (SHORT) | _____ | _____ |
| 17 | 24 PCS. | FOLDER WHITE | _____ | _____ |
| 18 | 24 PCS. | FOLDER BROWN | _____ | _____ |
| 19 | 24 PCS. | FOLDER GREEN | _____ | _____ |
| 20 | 3 PCS. | SCISSOR | _____ | _____ |
| 21 | 1 PC. | GLUE (BIG) | _____ | _____ |
| 22 | 6 PCS. | GUN TACKER | _____ | _____ |

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| Item No. | Qty./Unit | Item | Quotation | |
|----------|-----------|--------------------|------------|--------------|
| | | | Unit Price | Total Amount |
| 23 | 1 PC. | STAPLER | _____ | _____ |
| 24 | 6 PCS. | RUG | _____ | _____ |
| 25 | 1 PC. | WHITE BOARD MARKER | _____ | _____ |
| 26 | 1 PC. | WHITE BOARD ERASER | _____ | _____ |
| 27 | 1 BOX | ENVELOPE WHITE #10 | _____ | _____ |

Green Procurement Terms and Conditions for MULTICOPY PAPER, DISINFECTANT

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

FOR DISINFECTANT SPRAY

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.

FOR OFFICE SUPPLY USAGE

Approved Budget for the Contract : P 29,453.00

PLACE OF DELIVERY : **SPO-SP GENTILES**

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| Item No. | Qty./Unit | Item | Quotation | |
|----------|-----------|------|------------|--------------|
| | | | Unit Price | Total Amount |

3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

FOR TOILET PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

* * * GRAND/LOT PRICE : P _____

Terms and Condition :

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:
 a) Mayor's/Business Permit
 b) PhilGEPS Registration Number

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