

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
Government Center, Mankilam, Tagum City

Quotation No. : C20212754

Date : June 16, 2021

Page : 1

PR Number : 2106-3147

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDERS.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
1	10 PC	ARCH FILE VIEW BINDER, LONG	_____	_____
2	3 PC	BROTHER INK 5000, MAGENTA	_____	_____
3	3 PC	BROTHER INK T710W, BLACK	_____	_____
4	3 PC	BROTHER INK T710W, CYAN	_____	_____
5	3 PC	BROTHER INK T710W, MAGENTA	_____	_____
6	3 PC	BROTHER INK T710W, YELLOW	_____	_____
7	3 PC	BROTHER INK, BT 5000, CYAN	_____	_____
8	3 PC	BROTHER INK, BT 5000, YELLOW	_____	_____
9	5 PC	BROTHER INK, BT 5000, BLACK	_____	_____
10	5 PC	CANON INK NO. 790 BLACK	_____	_____
11	3 PC	CANON INK NO. 790 MAGENTA	_____	_____

OFFICE SUPPLIES FOR PAGRO 1ST QRTR.FROM PR#

Approved Budget for the Contract : P 115,030.00

PLACE OF DELIVERY : PGSO Warehouse

DATE OF OPENING OF CANVASS: June 24, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**  
*Failure to specify, may be a ground for disqualification.*

**THE WINNING BIDDER SHALL BE REQUIRED TO SUBMIT A WARRANTY**  
**SECURITY/CERTIFICATE DURING DELIVERY OF THE ITEM.**

**ENGR. GLENN A. OLANDRIA**  
(Provincial Engineer)  
BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

Please check whether VAT  V.A.T.  
or Non-VAT  Non-V.A.T.

PhilGEPS Registration No.: \_\_\_\_\_

T.I.N. No. \_\_\_\_\_ TEL./FAX No. : \_\_\_\_\_

SIGNATURE

PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

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			Unit Price	Total Amount
12	3 PC	CANON INK NO. 790 YELLOW	_____	_____
13	3 PC	CANON INK NO. 790 CYAN	_____	_____
14	10 RM	CANON LAID PAPER LONG, GREEN	_____	_____
15	5 RM	CANON LAID PAPER SHORT, GREEN	_____	_____
16	5 RM	CANON LAID PAPER LONG, CREAM	_____	_____
17	5 RM	CANON LAID PAPER SHORT, CREAM	_____	_____
18	25 PC	CLEAR BOOK PORTFOLIO, 8.5"X13"	_____	_____
19	140 PC	FOLDER, EXPANDABLE, GREEN, LONG	_____	_____
20	5 PC	HP DESKJET INK 680, BLACK	_____	_____
21	5 PC	HP DESKJET INK 685, BLACK	_____	_____
22	3 PC	HP DESKJET INK 685, CYAN	_____	_____

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
23	3 PC	HP DESKJET INK 685, MAGENTA	_____	_____
24	3 PC	HP DESKJET INK 685, YELLOW	_____	_____
25	3 PC	HP INK DESKJET 680, CYAN	_____	_____
26	3 PC	HP INK DESKJET 680, MAGENTA	_____	_____
27	3 PC	HP INK DESKJET 680, YELLOW	_____	_____
28	30 STUB	NOTEPAD W/ PRINT ' PLS. SIGN HERE"	_____	_____
29	30 PAD	NOTEPAD 2"X3", COLORED, GOOD QUALITY	_____	_____
30	70 PC	RECORD BOOK, 300 PAGES NO.85	_____	_____
31	5 PC	SCISSOR, STAINLESS 8",HEAVY DUTY	_____	_____
32	5 PC	STAMP, RUBBER9AS PER SAMPLE) MACHINE MADE	_____	_____
33	10 PC	STORAGE BOX 26CMX39CMX30.5CM, CARDBOARD	_____	_____

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Item No.	Qty./Unit	Item	Quotation	
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34	8 ROLL	TAPE, DUCT HIGH QUALITY 48MMX27, 4M(PRO STRENGTH)	_____	_____
35	2 PC	TONER KIT MP C2011, BLACK	_____	_____
36	2 PC	TONER KIT MP C2011, YELLOW	_____	_____

Green Procurement Terms and Conditions for RECORD BOOKS

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:  
 a) Mayor's/Business Permit  
 b) PhilGEPS Registration Number

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