

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
 Government Center, Mankilam, Tagum City

Quotation No. : C20213164

Date : July 06, 2021

Page : 1

PR Number : 2104-2251

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

| Item No.        | Qty./Unit | Item   | Quotation  |              |
|-----------------|-----------|--|------------|--------------|
|                 |           |  | Unit Price | Total Amount |
| OFFICE SUPPLIES |           |  |            |              |
| 1               | 20 CAN    | AIR FRESHENER, AEROSOL TYPE, 280ML./CAN            | _____      | _____        |
| 2               | 20 BOT.   | ALCOHOL, RUBBING, ISOPROPHYL 70% 500ML W/ MOISTURI | _____      | _____        |
| 3               | 60 PC.    | BALLPEN BP-S FINE                                  | _____      | _____        |
| 4               | 50 PC     | BALLPOINT PEN, FINE POINT BLACK                    | _____      | _____        |
| 5               | 10 PC.    | BOOK, RECORD #85 500 PAGES                         | _____      | _____        |
| 6               | 3 REAM    | CANON LAID PAPER, CREAM, LONG                      | _____      | _____        |
| 7               | 1 KILO    | CHLORINE GRANULES                                  | _____      | _____        |
| 8               | 5 LITER   | DISWASHING LIQUID                                  | _____      | _____        |
| 9               | 40 SACHE  | FABRIC CONDITIONER 30ML                            | _____      | _____        |
| 10              | 10 BOX    | FASTENER VINYL COATED                              | _____      | _____        |
| 11              | 30 PC.    | FOLDER, PLASTIC LONG W/ SLIDER                     | _____      | _____        |
| 12              | 50 PC.    | FOLDER, PLASTIC SHORT W// SLIDER                   | _____      | _____        |
| 13              | 20 PACK   | FOLDER, PLASTIC, LEGAL SIZE                        | _____      | _____        |
| 14              | 30 PC.    | FOLDER, WHITE W/PLASTIC FRONT COVER (LONG)         | _____      | _____        |
| 15              | 50 PC     | FOLDER. FILING LONG MOROCCO                        | _____      | _____        |

OFFICE SUPPLIES EXPESENS, OSS

Approved Budget for the Contract : P 153,193.31

PLACE OF DELIVERY : PGSO WAREHOUSE

DATE OF OPENING OF CANVASS: July 15, 2021

TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**

**ENGR. GLENN A. OLANDRIA**  
 (Provincial Engineer)  
 BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

|                                     |  |
|-------------------------------------|--|
| NAME OF ESTABLISHMENT _____         |  |
| ADDRESS _____                       |  |
| Please check whether VAT or Non-VAT | <input type="checkbox"/> V.A.T.<br><input type="checkbox"/> Non-V.A.T. |
| PhilGEPS Registration No.: _____    |  |
| T.I.N. No. _____                    | TEL./FAX No. : _____   |

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

\_\_\_\_\_  
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|----------|-----------|---|------------|--------------|
|          |           |   | Unit Price | Total Amount |
| 16       | 6 PC.     | HP LASER JET 12-A                                 | _____      | _____        |
| 17       | 20 PC     | INK T 6641  | _____      | _____        |
| 18       | 20 PC     | INK T 6642  | _____      | _____        |
| 19       | 20 PC     | INK T 6643  | _____      | _____        |
| 20       | 20 PC     | INK T 6644  | _____      | _____        |
| 21       | 30 PAD    | NOTEBOOK STENOGRAPHER'S, WHITE BOND, 40 LVS.      | _____      | _____        |
| 22       | 100 RM    | PAPER BOOK (LONG) 70GSM, HIGH WHITE               | _____      | _____        |
| 23       | 50 RM     | PAPER BOOK (SHORT) 70GSM, HIGH WHITE SUB.20       | _____      | _____        |
| 24       | 5 BOX     | PAPER CLIP (JUMBO SIZE, VINYL COATED)             | _____      | _____        |
| 25       | 25 PC.    | PAPER GLUE ( ELMER'S GLUE 130G)                   | _____      | _____        |
| 26       | 36 PC.    | PEN, PENTEL BROAD - BLACK                         | _____      | _____        |
| 27       | 20 PC.    | PEN, SIGNING V7 - ASSORTED COLORS - ORIGIN        | _____      | _____        |
| 28       | 24 ROLL   | TAPE, SCOTCH 2"                                   | _____      | _____        |
| 29       | 36 ROLL   | TAPE, SCOTCH 1"                                   | _____      | _____        |
| 30       | 28 BOX    | TISSUE PAPER, 48 ROLLS                            | _____      | _____        |
| 31       | 4 BOT.    | TOILET BOWL & URINAL CLEANER BACTERICIDAL, 900 ML | _____      | _____        |

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Table with 4 columns: Item No., Qty./Unit, Item, and Quotation (Unit Price | Total Amount). Row 1: 32, 30 BOX, WIRE, STAPLE #35.

\* \* \* GRAND/LOT PRICE : P

Terms and Condition :

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:
a) Mayor's/Business Permit
b) PhilGEPS Registration Number

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