


# PURCHASE ORDER



Supplier : <b>KAC GEN. MDSE &amp; CATERING SERVICES</b>	P.O. Number: <b>2021110604</b>
Address : <b>PRK. 3, TABA, CARMEN, DAVAO DEL NORTE</b>	 <b>202110091449379</b>
PhilGEPS Registration No. : <b>172984</b>	Date : <b>Nov 22, 2021</b>
Tel./Fax No. : <b>0924864753</b>	Mode of Procurement : <b>Shopping</b>
Registration Certificate : <b>DTI</b>	P.R. No. :
Req. Office : <b>Office of 2nd Dist. BM SILVINO P. MATOBATO JR.</b>	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : <u>11-25-21</u> Payment Term : <b>ON ACCOUNT</b>	Delivery Term: <b>10 Calendar Days</b>
Place of Delivery : <b>PCL/SP MATOBATO OFFICE</b>	

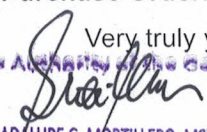
I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	13.00 Pcs.	Ink, 003-Black	358.00	4,654.00
2	10.00 Pcs.	Ink, 003- Magenta	350.00	3,500.00
3	10.00 Pcs.	Ink, 003- Cyan	350.00	3,500.00
4	10.00 Pcs.	Ink, 003-Yellow	350.00	3,500.00
5	30.00 Reams	Book Paper Size: A4	195.00	5,850.00
6	35.00 Reams	Boo Paper Size: Long	230.00	8,050.00
7	72.00 Pcs.	Ballpen (Retractable) BP-145F-L PILOT BP-145F-L	50.00	3,600.00
8	50.00 Pcs.	Ballpen 0.5mm PILOT	20.00	1,000.00
9	8.00 Liters	Dishwashing Liquid  AXION	200.00	1,600.00
10	10.00 Pcs.	Disinfectant Spray Kill Flu Virus, Citrus LYSOL	450.00	4,500.00
11	3.00 Pcs.	Tonner	3,700.00	11,100.00
Sub-Total :				50,854.00

<b>FOR THE USE OF SP MATOBATO OFFICE</b>	<b>GRAND TOTAL : P 60,254.00</b>
Grand Total Amount in Words : <b>SIXTY THOUSAND TWO HUNDRED FIFTY-FOUR AND XX / 100</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :


<p><u>AILEEN D. ZULUETA</u> (Signature over printed name)</p> <p><u>11-25-21</u> (Date)</p>	<p>Very truly yours, By the Authority of the Governor:</p> <p></p> <p><b>EDWIN I. JUBAHIB</b> Governor</p> <p>GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM Assistant Provincial Administrator (Administration)</p>
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**NOTE:** This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

GLOBERT M. GREGORIO

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
		MP 2014D		
12	20.00 Boxes	Tissue Paper 48 Rolls JOY	280.00	5,600.00
13	20.00 Reams	Book Paper Size: Short	190.00	3,800.00

Remarks :  
-All items must be in high quality.

Green Procurement Terms and Conditions

**DISINFECTANT SPRAY**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

**MULTICOPY PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

**TOILET PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

Sub-Total : 9,400.00

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**GLOBERT M. GREGORIO**