




PURCHASE ORDER

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| Supplier : JM PHOENIX STATION Address : STA. CRUZ BRGY. MANKILAM TAGUM CITY PhilGEPS Registration No. : 201701185833912528053 Tel./Fax No. : 09352586683 Registration Certificate : DTI | P.O. Number: 2024030497  02024030497BF2149F59 Date : Mar 11, 2024 P.R. No. : 2024010589 Procurement mode: Negotiated Procurement - Direct Retail Purchase (POL/AT) |
| Req. Office : Provincial Governor's Office | |

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

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|--|----------------------------------|
| Date of Delivery : _____ Payment Term : ON ACCOUNT Place of Delivery : Location of the winning bidder | Delivery Term: 15 Pick up |
|--|----------------------------------|

| I.N. | Quantity/Unit | Item | Unit Cost | Amount |
|------|---------------|----------------|------------|------------|
| 1 | 1.00 Lot | DIESEL <> | 115,000.00 | 115,000.00 |
| 2 | 1.00 Lot | GASOLINE <> | 45,000.00 | 45,000.00 |


Remarks : CONFLICT, INSURGENCY AND ANTI-TERRORISM PROJECT FOR THE USE OF OPLAN TABANG SA KALINAW, SECOND QUARTER ,2024

TERMS AND CONDITIONS

1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
3. The supplier shall be responsible to dispense fuel to **Provincial Governor's Office** vehicles only and ensure that issued fuel will not exceed PO allocation.
4. Fuel, Oil, Lubricants and Other Services shall be available to the **Provincial Governor's Office** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other

FOR THE USE OF OPLAN SERBISYO SA KALINAW, SECOND QUARTER, 2024

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


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| Conforme : _____ _____ (Signature over printed name) _____ 3/13/2024 (Date) | by the Authority of the Governor:  Very truly yours, SALE GUADALUPE G. MORTILERO, MSURG, MHRM Register Provincial Administrator (Administration) EDWIN T. JUBAHIB Governor |
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

XYLA FENICKA N. PASTORIZA



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| Address : STA. CRUZ BRGY. MANKILAM TAGUM CITY |  O2024030497BF2149F59 |
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products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **Provincial Governor's Office**; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.

6. Payment shall be made by the **Provincial Governor's Office** within **60** calendar day/s from receipt of the **15 days** billing with complete attachments covering actual purchases.
7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
 - a) Mayor's permit
 - b) BIR Certificate of Registration
 - c) Omnibus Sworn Statement
 - d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
8. The supplier shall be located within **2.1 KM.** radius from the requisitioning office.
9. No advance withdrawal is allowed prior to the approval of the Purchase Order.
10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement
11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the **Provincial Governor's Office** service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
12. The **Provincial Governor's Office** reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

FOR THE USE OF OPLAN SERBISYO SA KALINAW, SECOND QUARTER, 2024

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| Conforme : _____ <div style="text-align: center; margin-top: 10px;">  WENDEL B. LABADOR _____ (Signature over printed name) 3/13/2024 _____ (Date) </div> | Very truly yours, <div style="text-align: right; margin-top: 20px;">  By the Authority of the Governor: GALE GUADALUPE G. MORTILERO, MSLRG, MHRM Assistant Provincial Administrator (Administration) EDWIN I. JUBAHIB Governor </div> |
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The award is based on **Memorandum Circular No. 04 series of 2022** and **PR No. 2024010589** under Quotation No. **L20241080** opened on **March 11, 2024**

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|--|-----------------------------------|
| FOR THE USE OF OPLAN SERBISYO SA KALINAW, SECOND QUARTER, 2024 | |
| Grand Total Amount in Words : ONE HUNDRED SIXTY THOUSAND AND XX / 100 | GRAND TOTAL : ₱ 160,000.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme : _____
(Signature over printed name)

(Date)

Very truly yours,

by the Authority of the Governor
GALE GUADALUPE E. MORTILERO, MSLRG, MHRM
Assistant Provincial Administrator (Administrative)
EDWIN I. JUBAHIB
Governor

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