




Republic of the Philippines
Province of Davao del Norte
 Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier : Prince Educational Supply Address : 132 Bolton Street Davao City PhilGEPS Registration No. : 200808219511619472541 Tel./Fax No. : 09074238783 Registration Certificate : DTI	P.O. Number: 2023093319  O2023093319A045F82D0 Date : Sep 14, 2023 P.R. No. : 2023074278 Procurement mode: Shopping B (Regular Purchase)
Req. Office : Provincial Agriculturist's Office	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : ON ACCOUNT	Delivery Term: 10 Working Days
Place of Delivery : PGSO Warehouse	

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	5.00 rolls	Tape - Packaging, 6 inches wide - Brown, 100m 4" AVAILABLE	195.00	975.00
2	10.00 rolls	Tape - Packaging, 2 inches wide, brown-100m	48.00	480.00
3	20.00 rolls	Tape - Double Sided Adhesive, 1 inch wide	28.50	570.00
4	20.00 rolls	Tape - Masking, 1 inch wide MURATO	19.75	395.00
5	20.00 rolls	Tape - Scotch, 1 inch wide CROCODILE	13.95	279.00
6	20.00 rolls	Tape - Scotch, 2 inch wide CROCODILE	26.00	520.00
7	20.00 rolls	Tape - Double Sided Adhesive, 2 inches wide CROCODILE	56.80	1,136.00
8	25.00 pcs	Permanent Marker – Fine Black, Refillable DOMS	24.50	612.50
9	5.00 boxes	R23-100SF Gun Tacker Wire R23-1008F	295.00	1,475.00
10	30.00 pcs	White Board Marker – Fine, (Black, Blue, Red)	24.50	735.00
11	35.00 reams	Paper - Book (8.5" x 13") Long Size	219.75	7,691.25
12	10.00 reams	Paper - Book (8.5" x 11") Short Size	189.00	1,890.00
13	5.00 reams	Paper - Book (8.5" x 11.7") A4 Size	199.75	998.75

For requisition of common use goods for 3rd quarter of FY 2023 of PAGRO

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein **three (3) days before the actual delivery** of the Item/s covered by this Purchase Order.

Conforme : _____
 LEO GEMENTIZA
 (Signature over printed name)

 (Date)

Very truly yours,


 GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
 Assistant Provincial Administrator (Administration)
EDWIN I. JUBAHIB
 Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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Date of Delivery : _____ Payment Term : ON ACCOUNT Place of Delivery : PGSO Warehouse	Delivery Term: 10 Working Days
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
27	10.00 pcs	Folder - w/ slide long clear cover, black BLUECOLOR	19.50	195.00
28	10.00 gals	Alcohol, 70% Ethyl (1 Gal) ALCOSAFE	575.00	5,750.00
29	3.00 pcs	Puncher, 2 holes, heavy duty UK	168.50	505.50
30	3.00 pcs	Scissor, big, heavy duty	39.50	118.50
31	20.00 pad	Post It - with print "Please Sign Here"	49.50	990.00

Green Procurement Terms and Conditions

MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

The award is based on Abstract No. **0820232943** created on **August 30, 2023** under Quotation No. **C20233930** opened on **August 24, 2023**

For requisition of common use goods for 3rd quarter of FY 2023 of PAGRO	
Grand Total Amount in Words : THIRTY-EIGHT THOUSAND ONE HUNDRED TWENTY-SEVEN AND 50 / 100	GRAND TOTAL : ₱ 38,127.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated in the contract **(3) days before the actual delivery** of the item/s covered by this Purchase Order.

Conforme : _____
LEO GEMENTIZA

(Signature over printed name)

9/15/23

(Date)


Very truly yours,

 GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
 Assistant Provincial Administrator (Administration)
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Place of Delivery : PGSO Warehouse	

I.N.	Quantity/Unit	Item	Unit Cost	Amount
14	5.00 reams	Paper - Laid (8.5"x11") Short Size, 85GSM CONCORDE	795.00	3,975.00
15	30.00 pcs	Clip - Binder 32mm	2.50	75.00
16	30.00 pcs	Clip - Binder 25mm	1.95	58.50
17	5.00 pcs	3-Layers File Rack Organizer	420.00	2,100.00
18	3.00 pcs	Dispenser - for Tape, Heavy duty	90.00	270.00
19	400.00 pcs	Pen - BallPen 0.5mm, Black, Blue	5.75	2,300.00
20	50.00 pcs	Pen - Sign Pen 0.4mm, Black DONG-A	23.75	1,187.50
21	10.00 packs	Battery, AA Heavy Duty, 4pcs per pack KODAK	48.00	480.00
22	10.00 packs	Battery, AAA Heavy Duty, 4pcs per pack KODAK	48.00	480.00
23	50.00 pads	Sticky Notes, 3x2 HBW/JOY	13.75	687.50
24	30.00 pcs	Folder - Brown (8.5" x 13) - Long Size BONUS	5.75	172.50
25	50.00 pcs	Folder - Expanded Long, Green	14.75	737.50
26	50.00 pcs	Folder - Kraft Long, Brown BONUS	5.75	287.50

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I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein in **three (3) days** before the actual delivery of the item/s covered by this Purchase Order.

Conforme : LEO GEMENTIZA
 (Signature over printed name)
9/25/23
 (Date)

Very truly yours,
GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
 Assistant Provincial Administrator (Administration)
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