




PURCHASE ORDER

Supplier : Prince Educational Supply	P.O. Number: 2022041825
Address : 132 Bolton Street Davao City	 2022032307AEB122AADA
PhilGEPS Registration No. : 200808219511619472541	Date : Apr 28, 2022
Tel./Fax No. : (082)-226-3617	P.R. No. : 2022032307
Registration Certificate : DTI	Procurement mode: Shopping B (Regular Purchase)
Req. Office : Provincial General Services Office	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : <u>5-6-2022</u> Payment Term : ON ACCOUNT	Delivery Term: 21 Calendar Days
Place of Delivery : PGSO Warehouse	

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	50.00 BOT	ALCOHOL 70% ISOPROPHYL, 500ML GREEN CROSS/ALCOSAFE	99.50	4,975.00
2	20.00 PC	BALLPOINT PEN BP-S FINE (ASSORTED COLORS) PILOT	23.75	475.00
3	12.00 PC	CORRECTION TAPE W/ GOOD QUALITY 12 METERS JOY	27.50	330.00
4	20.00 PC	EXPANDED ENVELOPE LONG	11.50	230.00
5	10.00 BOX	FACE MASK (EARLOOP) 50'S DISPOSABLE	70.00	700.00
6	10.00 BOX	PAPER FASTENER, VINYL COATED	30.00	300.00
7	50.00 PC	FOLDER EXPANDABLE, GREEN, LONG	12.75	637.50
8	2.00 PC	GLUE ADHESIVE 40g	10.50	21.00
9	1.00 LITER	HAND SANITIZER, 1 L	249.50	249.50
10	30.00 BOT	INK L210 REFILL - BLACK EPSON	295.00	8,850.00
11	10.00 BOT	INK L210 REFILL - CYAN EPSON	320.00	3,200.00
12	10.00 BOT	INK L210 REFILL - YELLOW EPSON	320.00	3,200.00

Sub-Total : 23,168.00

For Requisition of Common-Use goods for 1st quarter of FY 2022 of Commision on Election	GRAND TOTAL : ₱ 37,620.75
Grand Total Amount in Words : THIRTY-SEVEN THOUSAND SIX HUNDRED TWENTY AND 75 / 100	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein **three (3) days before the actual delivery** of the item/s covered by this Purchase Order.

Conforme : LEO GEMENTIZA
(Signature over printed name)
05/05/22
(Date)


Very truly yours, **JOEFREY C. MIRAFUENTES, MPA**
Supervising Admin. Officer
EDWIN I. JUBAHIB
Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

GLOBERT M. GREGORIO



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I.N.	Quantity/Unit	Item	Unit Cost	Amount
13	10.00 BOT	INK REFILL L210 MAGENTA EPSON	320.00	3,200.00
14	3.00 SET	MARKER FLUORESCENT ASSTD. COLORS, 3 COLORS PER SET TROJAN	44.50	133.50
15	10.00 RM	PAPER BOOK A4 SIZE 70 GSM	175.00	1,750.00
16	25.00 RM	PAPER BOOK LONG #80 LBS. (8½ X 13)	238.00	5,950.00
17	5.00 PC	PAPER GLOSSY PHOTO PAPER 20's	70.00	350.00
18	1.00 RM	PAPER LINEN - LONG CONCORDE	780.00	780.00
19	3.00 BOX	PAPER TISSUE, 48 ROLLS 2 PLY	456.00	1,368.00
20	5.00 PAD	PAPER YELLOW (PAD)	26.75	133.75
21	5.00 PC	PEN PENTEL ASSORTED COLORS, FINE HBW/DELI	11.75	58.75
22	5.00 PC	PEN SIGN 1 (0.5) BLACK MY GEL	19.75	98.75
23	10.00 SHEET	STICK NOTE SELF-ADHESIVE & REMOVABLE (3X4 INCH, 7) JOY/HBW	25.50	255.00
24	10.00 ROLL	TAPE SCOTCH 1"	12.75	127.50
Sub-Total :				14,205.25

For Requisition of Common-Use goods for 1st quarter of FY 2022 of Commision on Election	GRAND TOTAL : P 37,620.75
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Conforme : <u>LEO GEMENTIZA</u> (Signature over printed name) <u>05/05/22</u> (Date)	Very truly yours, JOEFREY C. MORALES , MPA Supervising Admin. Officer EDWIN I. JUBAHIB Governor
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
		CROCODILE		
25	10.00 ROLL	TAPE SCOTCH 2" CROCODILE	24.75	247.50

Green Procurement Terms and Conditions

DISINFECTANT SPRAY

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

TOILET PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0420222008** dated **April 20, 2022** under Quotation No. **20222459C** opened on **April 13, 2022**


Sub-Total : 247.50

For Requisition of Common-Use goods for 1st quarter of FY 2022 of Commision on Election	GRAND TOTAL : ₱ 37,620.75
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 (Signature over printed name)

 (Date)

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